Purchasing and Supply Chain Management Advisory Committee

Minutes for February 10, 2015 meeting

Present:
Members:

Present:
David Davis, Theresa Dodge, Jan Hagestad, Patrick Eggers, Mike Morelli (by telephone), Sara Jaenicke, Sandy Lee, Brent Frimodig, Maciej Porslo, and Meg Ryan

SCC Members:
Cathy Otto, Dan Fey, and Jerry Baker

Not Present:
Timothy Gates, Gail Kelley, Marty Manegold, Heather Rai, and George Sigler

a. Introductions and Announcements:
Dave Davis, Chair, called the meeting to order at 4:02 PM. He welcomed all in attendance and roll was taken.

b. Program Update:
   a. Jerry Baker reported enrollments as follows:

   Winter quarter 2015:
   
<table>
<thead>
<tr>
<th>Course</th>
<th>Enrollment</th>
</tr>
</thead>
<tbody>
<tr>
<td>BUS 141, N1, Purchasing</td>
<td>17</td>
</tr>
<tr>
<td>and Supply Chain Management</td>
<td></td>
</tr>
<tr>
<td>BUS 142, N1, Sourcing and Supplier Development</td>
<td>11</td>
</tr>
<tr>
<td>BUS 245, N1, eProcurement</td>
<td>17</td>
</tr>
<tr>
<td>Total</td>
<td>45</td>
</tr>
</tbody>
</table>
   
   Attendance is about 6 students lower than winter quarter 2014.

   b. Quality Matters:
   Jerry reported that BUS 245, eProcurement, has been certified as meeting the Quality Matters (QM) Standard. All 6 supply chain management courses now meet the QM standards. The QM certifications are valid for 5 years.

c. The Planning Guides:
   Jerry Baker reported:

   a. The changes to the planning guides for the Certificates of Proficiency was approved by Shoreline’s Curriculum Committee.

   b. The new Purchasing and Contract Management and Supplier Relations and Logistics short-term certificate planning guides were also approved by Shoreline’s Curriculum Committee.

   c. The changes will become effective fall quarter 2015.
The college has instituted an initiative asking program coordinators to define what constitutes successful completion of a given certificate or degree.

a. Jerry Baker asks the committee to consider the following definition of what constitutes successful completion of the supply chain programs:

“A grade point average of 2.0 or better for the entire degree or certificate program (cumulative) and a grade of 2.0 or better for each of the BUS and/or BUS& required courses.”

b. Following discussions, Teresa Dodge moved to define the successful completion of Shoreline’s supply chain programs as a grade point average of 2.0 or better for the entire degree or certificate program (cumulative) and a grade of 2.0 or better for each of the BUS and/or BUS& required courses. The motion was seconded by Sara Jaenicke and approved by the committee.

d. **Make it in Washington Grant status:**
   a. Jerry reported that he had hosted a quarterly meeting of the MIIW participants and shared the revised MIIW information sheet. Jerry will email each committee member the URLs for the updated websites.
   
b. Jerry reported that 4 students working for participating companies have expressed interest in the supply chain program. Jerry and Megan Ryan will follow-up with the interested companies and students.

e. **DACUM Changes-Updates:**
   Jerry reported that he has completed a review of the February 2014 DACUM final report and made several minor changes to existing course content to ensure the DACUM findings are reflected in what is taught.

f. **Other topics of interest:**
   The committee discussed several topic of interest and shared current issues. The discussions were positive and thoughtful.

g. **Future Meeting:**
   May 12, 2015

h. **Adjournment:**
   a. Mike Morelli moved to adjourn, Teresa Dodge seconded the motion and approved.
   
b. Dave thanked all members for their valuable contributions and the meeting was adjourned at 5:16 PM.

Submitted:

R. Jerry Baker
March 2, 2015

**Online availability of minutes and agenda:**
To find current meeting agenda and past meeting minutes go to [http://www.shoreline.edu/proftech](http://www.shoreline.edu/proftech)