ACCOUNTING ADVISORY COMMITTEE
MINUTES
May 7, 2008
12:30 -2:00 PM

MEMBERS PRESENT:
Jan Manfredini, Bryan Doennebrink, Ann Martin-Cummins, Julie Taylor

SHORELINE ACCOUNTING FACULTY AND ADMIN MEMBERS PRESENT:
Berta Lloyd, Kenneth Lawson, Carla Hogan, Dan King

The meeting was held in the Central Conference Room of Building 1000.

The meeting was opened by chairperson Jan Manfredini

Agenda item discussion followed:

1. Review of Short-Term Certificates & Certificates of Completion Totals for Accounting

   The committee suggested that 10-key skills could be tested in the lab work for accounting 101. The results would help students decide whether formal coursework is needed in the operation of a 10-key. Members discussed certificates and recommended additions to the certificates of completion offered (as previously discussed) to include not-for-profit and tax clerk certificates.

2. Review of Current Enrollment Trends in Accounting

   The committee acknowledged the declining enrollment trends in our prof tech accounting program and the need to limit face to face offerings to attempt to maintain the program overall.

3. Shoreline's Center for Business & Continuing Education now offering American Institute of Professional Bookkeepers "Certified Bookkeeper" designation training
The news that Shoreline’s Center for Business and Continuing Education was offering an online test preparation course for the Certified Bookkeeper designation was well received by the committee.

4. **State of Washington Student Achievement Initiative**

Dean Kenneth Lawson discussed the implications for curriculum from the student achievement initiative currently underway in the State of Washington in an effort to inform the committee of the potential budget impact of this program. Bert Lloyd discussed the I-Best program for ESL students and the potential for more face to face classes in the future.

5. **Next Meeting**

The first Wednesday in November, 2008 was chosen for the next meeting.

There being no further business the meeting was adjourned at 1:40 PM

Submitted by
Dan King