ACCOUNTING ADVISORY COMMITTEE
MINUTES
May 13, 2009
12:30 -2:00 PM

MEMBERS PRESENT:
Bryan Doennebrink, Ann Martin-Cummings, Jan Manfredini, Julie Barnfather, Debbie Cunningham, Tanis Yonkers

SHORELINE ACCOUNTING FACULTY AND ADMIN MEMBERS PRESENT:
Kenneth Lawson, Carla Hogan, Dan King

The meeting was held in the Central Conference Room of Building 1000.

The meeting was opened by chairperson Bryan Doennebrink

Agenda item discussion followed:

1. Revision of the degree program in view of Shoreline's new curriculum policy regarding *PE*

Carla presented the proposed changes to the degree program planning worksheet. Discussion followed. Ken Lawson asked why the Intro to Business course was listed in the Gen Ed section. It was agreed that it should be moved to the core requirements area. The 10- key BusTc course was suggested as an option under the electives section. This was agreed to by the committee. A discussion involving the possible separate listing of CIS 105 and BusTc 150 followed. Should they be listed as separate requirements? The discussion concluded that it was best to continue with the current practice of listing them as options which allow students of varying backgrounds of MS Office to take courses which add to their respective skill levels in this software application.
2. Update enrollments

Update of enrollments was presented showing a slight increase in prof-tech enrollments in accounting with some anticipation of continued increases given the current state of the economy. No discussion followed.

3. Worker retraining program update

The Office of Workforce Education presented an overview of Shoreline’s Worker Retraining and related workforce education programs. In general the various programs are in high demand with many students being turned away due to lack of funding. A lengthy discussion followed. The committee expressed their appreciation for the information regarding the availability and impact of the various programs described: FSET Program, Opportunity Grant Program, Worker Retraining Program, WorkFirst Program, Veterans Programs, ESL and GED Programs, State DVR and L&I Rehabilitation Programs. The committee expressed its support for these programs and offered real life examples of how these programs can benefit employer and employee alike.

4. Update on completion certificates awarded

Committee member Ann Martin-Cummings updated the committee on the volume of certificates of completion that have been awarded in accounting including the first awards of the new Tax Preparer certificate recently approved by the committee. Discussion followed. The committee confirmed their perception of the value of these “stepping stones” of achievement in providing needed accounting industry skills.

5. Schedule fall meeting

November 18, 2009 12:30PM was chosen as the date/time for the next meeting.

There being no further business the meeting was adjourned at 2:00 PM

Submitted by
Dan King