ADVISORY COMMITTEE MEETING

PROGRAM  Health Care Information Programs  DATE  December 2, 2010
PLACE  Room 2327  TIME  1600 hours

MEMBERS

COLLEGE REPRESENTATIVES

STUDENT REPRESENTATIVE
*Libby Allen

UNION REPRESENTATVE
*Corine Malpocher

*members present

WELCOME
The meeting was convened at 1600 hours. Members were introduced and welcomed by Sheila Green-Shook, Chair. New members include Corine Malpocher, Steve Van Anda and Libby Allen.

PROGRAM OVERVIEW
Ellen Cadwell provided the committee with a program overview.

For Academic Year 2010-2011 there were 47 second year students. Twenty-nine students are in the Greater Seattle area, ten in Washington State and 8 out of state. 5 students graduated the summer 2010 and there will be 2 fall graduates. There are also 42 students registered for the winter 2011 Professional Practice Experience Course.

There were 104 first year students. 1 graduated in the summer of 2010 and 5 will graduate fall quarter.

Through November 20 HIT students and 11 MCRS students dropped their coursework.

The next application period begins January 2011 for the fall 2011 entry point.

We have assisted 97 individuals interested in our programs for this academic year (through November)

Faculty includes Ellen Cadwell and Gloria Anderson who have full time status. Part-time faculty includes:
- Ellen Braun, RDH, teaches Human Diseases and Pharmacology.
- Kelly Johnson, RM, SM (MCASCP) a microbiologist, teaches Medical Terminology
- Anita Ostrander, HT (ASCP), Q (IHC), a histotechnologist, teaches the Medical Terminology
- Toni McKay, RHIT, Clinical Integrity and Compliance Analyst at Providence Health Systems in Everett, co-teaches the Computers in Health Care and the Hospital/Clinic Records courses and is the main instructor HIT Capstone course
- Dawn Lui, RHIT from MedAssets – co-teaches Basic ICD-9-CM and is one of the main instructors for Intermediate Medical Coding
- Donna Wilde, MPA, RHIT teaches Medical Terminology
- Patty Gillespie, RHIA from Medford, Oregon teaches Human Diseases
- Michelle Sims, RHIT teaches Alternative Care Record Systems
- Sally Zeibak, RHIT will co-teach Quality Improvement in Healthcare
- Mulu, Lucas, RHIT is co-teaching Professional Practice Experience
- Gail Ayers is co-teaching Professional Practice Experience

Ellen noted that the 4 new faculty (Michelle, Sally, Mulu and Gail) were all graduates of our programs. At least for now SCC has an adequate pool of instructors.

**MEDICAL CODING and REIMBURSEMENT SPECIALIST PROGRAM**

Gloria attended the AHIMA Train the Trainer course in New Orleans and received her certification.

Gloria noted that she had begun introducing ICD-10 in her coding classes this year. In the academic year 2011-12 ICD-10 will become the main focus with ICD-9 having a smaller part. She will be monitoring AHIMA regarding when they will be changing over to ICD-10 in the certification exams.

Sheila stated that facilities will be needing to start planning for their 2012 and 2013 budgets for training, software and hours to make the transition to ICD-10.

Gloria and another educator planning a continuing education class in ICD-10. It is in the beginning stages. Another class that will need to be considered is a more intense anatomy class. ICD-10 is driven by knowledge of anatomy.

**CLARK COLLEGE 1 + 1 ARTICULATION AGREEMENT**

The Articulation agreement between Shoreline and Clark has been put on hold. John Clausen from Clark has emailed Donna Wilde that the curriculum changes had gotten stuck in committee. He was not sure when the course changes would move forward. He is also having difficulty finding qualified faculty to teach inpatient coding. Ellen will continue to monitor and report.

**PROFESSIONAL PRACTICE EXPERIENCE (PPE)**

Ellen reported that there will be 42 second year students doing Professional Practice Experience in 2011. Because of the volume of students there will be overflow into the spring quarter. Mulu Lucas and Gail Ayers have been hired to coordinate the placements and evaluate the students’ coursework. Ellen will provide administrative support in designing and maintaining the Blackboard, contracts, providing Tegrity videos, etc.

At the recommendation of this committee a questionnaire was designed and sent to known and possible practice sites in the greater Seattle area. The goal of the questionnaire was to identify site contacts, willingness to accept students, when and what the site could offer the students. Copies of the questionnaires were made available. The form will continue to be sent to potential sites both here in the Seattle area and sites identified by out of area students. It has been a great tool in placement.
Placement is going to continue to be a problem. Last year there were 14 students in the course, this year there are 42. The committee discussed options other than traditional sites used in the past. MedAssets is planning a day long workshop at the headquarters in Bellevue. They will be able to accommodate up to 20 students. Qualis may also be able to take students in the future. Other suggestions were physician offices, vets, dentists and insurance companies. Discussion opened on access to the coding experience during PPE since more coding departments are working remotely. Nancy suggested that perhaps electronic patient charts could be loaded on CDs, the student would code and then there would be a seminar type forum to discuss the coding. Sheila agreed that this may be possible. Ellen will follow-up on this during the late spring meeting.

**DETERMINING THE NUMBER OF HIIM STUDENTS TO ACCEPT IN THE FUTURE**

The committee discussed the roles for HIM professionals in the future. With the electronic health record (HER), meaningful use incentives, pay for performance initiatives, RAC audits, documentation improvement, privacy and security the HIM professional is moving more and more out of the traditional medical records department roles. To meet the educational needs of students going out into the work force it was decided that a small group will get together this winter and review our curriculum and make recommendation for changes. Ellen will coordinate this. It was also suggested that a survey be done with different types of facilities as to what the new job titles for HIM professionals. Ellen will do this in the spring.

After these discussions it was decided that SCC would accept the same number of students for 2011 as it did for 2011. With all the changes coming over the next few years the group felt that the area market would not be flooded.

**ADJOURNMENT**

The meeting was adjourned at 1730 hours.