Programming Machinist Advisory Committee
Minutes
February 15th, 2011
Room 2501 (2500 Bldg.)

Attendees: Patricia Blakely, Accra Manufacturing
John Cain, The Boeing Company
Dave Cunningham, SCC – Dean of Workforce
John Goes, Ellison Technology
Michelene Felker, Manufacturing SCC
Susan Hoyne, Academic Dean of Science, Mathematics, Automotive,
Cosmetology, Manufacturing, Engineering, and Energy
Nan Mitzel, Accra Manufacturing
Joe Shipp, Arrow Machining
Edward LaPoint, Provail
Tom Stephenson, Royell Manufacturing
Keith Smith, CNC Machinist Instructor – SCC

1. Greetings and Introductions

2. NIMS New Credentials Update – Report & Committee Input (Keith Smith)
NIMS (National Institute of Metalworking Skills) has created two new credentials: CNC Mill Operator and CNC Lathe Operator. These two new credentials most closely align with the CNC Machinist Certificate program at Shoreline. The curriculum used in the Machinist program has been updated so that it now includes all of the outcomes measured in these two new credentials.

3. Developing Internships With Industry – Review and Committee Input (Michelene Felker)
Michelene Felker introduced herself and then spoke about Developing internships and how beneficial they would be to the manufacturing companies present at today’s advisory meeting. She passed out paperwork listing these benefits and things to think about before hiring new employees.
(Working to develop direct relationships with manufacturing companies, explained shorelines packet of paperwork re internships, hand out FAQ about internships, long term goal for Keith, Michelene and the Manufacturing program would be a Bio & ‘wishes’ of companies available for internships. “These Bio packets/notebook should be developed so students would know what strengths they may have, that your particular company needs”; companies should be aware of tax credits, costs to think about- Do you pay to advertise, hr person interviewing, man hours invested in hiring process?
Generally speaking you are part of how this class curriculum is developed; you are also
partly responsible for its ultimate outcomes, i.e. having those trained in this field stay in this field.) Then an overall discussion took place amongst all of the participants about the positive aspects of internships and generally how each of them could potentially participate in/with the program. It was agreed at the end that the ultimate goal was for students to find gainful employment and for industry to find competent machinists. She then thanked everyone for their time and asked for any input that they may have regarding internships and employment.

Next the “open house” was discussed and the date being set for June 3\textsuperscript{rd}. They discussed having the next advisory meeting before the open house on that date. There seemed to be no objections.

Keith explained that two new conventional mills have arrived and a new conventional lathe is on the way.

5. **Spring Open House (Keith Smith)**
This year’s open house will be Thursday, June 2\textsuperscript{nd}. We hope to have support and attendance from companies around the area. Current students and those who have graduated over the last year will be invited along with their guests. This will be both a recruitment opportunity for the CNC Machinist program as well as an opportunity for companies to meet with students who are involved with the program.

6. **Adjourn**