NURSING PROGRAM ADVISORY COMMITTEE
Minutes
April 26, 2011
Board Room, Building 1000
11:30 AM – 1:00 PM

Attendance:
Kathryn Ogden (Swedish Medical Center), Mary Baroni (UW Bothell), Mary Ann Douglas (Retired), Rayne Engle (45th Street Clinic), Brenda Neuman (Swedish Edmonds (formally Stevens Hospital), Tyree Cramer (CRISTA Ministry’s), Penny Gilliatt (Virginia Mason for Debbie Kelly)

Faculty/Staff Attendance:
Georgia Pierce, Anna Shanks, Lynn Von Schlieder, Pamela Brucks, Chris Berntsen, Anna Sterner, Pat Olsen, Janice Ellis (Prof. Emeritus), Hermien Watkins

Student Attendance:
Donna Benson (2nd Quarter Student), Carley Borgen (3rd Quarter Student)

Welcome and Introductions
Hermien Watkins welcomes the committee members; the committee introduces themselves.

Approval of October 26, 2010 Meeting Minutes
- Hermien asks for any corrections or additions to the October 26, 2010 meeting minutes be submitted to her. Corrections and additions were made to blank areas on minutes.
- A motion to approve the October 26, 2010 minutes; the motion was seconded. All present approved.

New Business
- Elect a New Chair

Paula Pessner, one of our previous graduates was the Committee Chair for some time, she has been unable to attend meetings lately and has informed us that we should elect a new chairperson.

The request was open for any volunteers or to nominate someone (this chair position cannot be filled by a faculty person)

Discussion of Job Description: Brenda Neuman (Swedish-Edmonds) volunteered to take the Chair position.
A motion to elect Brenda Neuman for the new Chairperson of the Shoreline Community College Nursing Advisory Committee: Unanimously approved by all present.

- **Shoreline Community College Updates**

  **Budget:**
  No cuts to the Nursing Program at this time – there is a vacant position, which was created with the 10 – Quarter Program and briefly filled at this time there is no plans on filling this 12th full-time position.

  We do have two (2) full-time Nursing Faculty position resignations that will become effective at the end of June 2011. We are planning to advertise that and hire for those positions – so we will remain at 11 full-time faculty that we currently have. There is no plans at this point to alter numbers of faculty with students or student group sizes or numbers of people in the classroom, but we have lost about twenty (20) positions from the transfer side of the campus and I think there is a limit to how much longer they can continue to lose people at that side of the campus and keep the transfer side of the college. We don’t know what will happen or what the next round of cuts will be.

  Question: Is advising still intact? 
  There will not be advisors on campus this summer - there will be limited faculty so summer advising will be a problem. We do drop-in advising for pre-nursing students – there will probably be an increase of this when faculty get back in the fall due to the fact that there will be fewer advisors available.

  With those changes the number of students applying has increased that also makes it way more difficult.

  Currently it doesn’t look like we will be effected going into next year – if cuts do continue for the following year – it is expected that we will start to feel the effects at that point. It is tough times.

  One thing noticed was the Organizational structure – the Dean’s are now Dean’s of two (2) divisions instead of one (1) division it is now two (2) and there has been consolidation – so now the divisions are bigger. So it looks like the administrative side has really been cut.

  We look like we are in better position than some of the other Nursing Programs – we are anticipating that we will start to feel it next year and we will feel it with the number of students that we are advising that are coming to our offices next year.

  **Nursing Program:**
  1. **Retirement/Resignation**
     Chris Berntsen has retired and she will be retiring at the end of this academic year. The other is Jeniffer Tobón and she has decided to continue in her clinical practice and is leaving because the clinical practice is a big pull. Chris does plan on working part-time.
2. **Open Positions**
   They will be Med/Surg focused – full-time faculty (tenure track positions). Hopefully these positions will be posted soon. A committee needs to be formed and will be comprised of Faculty and Classified Staff pulled from across the campus.

3. **6 – Quarter Program**
   The Program continues to accept new students every fall, winter and spring. Approximately 150 applicants for thirty-two (32) spots, for Fall 2011 – it has leveled off at around 150 applications per quarter. Both programs with the next admittance cycle will be moving to the AAST degree. All the ADN Directors met at the CNEWS meeting which is all the Nursing Program Directors from across the state that meet twice a year. The Directors are looking at sending the message that an ADN is not a “terminal degree” previously we were offering an AAAS degree which is a terminal degree and an AAST (Applied Arts and Science Transfer Degree) were the two options that the students had – we are not going to offer the AAST anymore and only offer the transfer degree. We are now requiring all students to complete Statistics before they are done with the program because this is a barrier to continuing on to a Bachelor’s Program so they don’t have the Statistics requirement hanging out there. That will be done before they enter the program – so everyone should be in a position to be ready to move forward into an RN-B program to complete after they are done.

   The ADN Directors reconfirmed the decision that this move will take place across the state – the programs will have similar pre-requisites to get into all of the programs. There still will be some programs with particular graduation requirements but people will be able to apply to any program when they get theirs done. They would all graduate with AAST degrees across the state – sending the message that we all want you to finish and get your bachelor’s degree and continue your education.

4. **10 – Quarter Program**
   The first 10 Quarter Program co-hort graduated in March with thirteen (13) students with one student repeating and doing much better.

   There are twenty-four (24) students in the 2nd co-hort of the 10 Quarter Program.

   Some changes have been made from input given from students and faculty that have taught in the 10 Quarter Program. One such change is that there is no clinical in the Fall quarter.

   Clinical this summer for the 10 Quarter students in June will be at Northwest and Swedish.

   ➢ **NLNAC Site Visit Report/Accreditation**

   *Faculty going to NLNAC Training in Anaheim, CA*

   Linda Barnes, Pat Olsen and Anna Sterner will be attending a Self-Study Forum in Anaheim, CA (leaving today) - For training to be able to write reports – Our follow-up report is due in
February 2012. Additionally, to understand what the review committee is expecting from our report in February 2012. Linda Barnes is also a reviewer for NLNAC.

- **Nursing Program Clinical Scheduling Consortium**

  The state Community/Technical College Board put aside money for a Clinical Placement Consortium was addressed about five (5) years ago. It was revitalized last October. There was a model working in the south end and they got a model working on the east side of the state. We were unable to get a model started at that time for the Greater Seattle/Metro area. It was revitalized last fall in October with Kathryn’s and Brenda’s assistance. This really came from the hospitals who are really spending a lot of time, money and effort in dealing with our students and looking at how we can most efficiently place students in agencies; use agencies to their maximum reasonable capacity; streamline the process and looking at common requirements for different facilities having one person looking at the “big picture” of what is going on at all the agencies and the needs of the colleges.

  Great progress has been made and the group is almost an official entity at this time just needing to be signed and it will officially be housed at Highline Community Colleges’ Foundation office. It will result in a fee to students which will amount to approximately $100.00 per year to fund this. The group is looking for a clinical placement person and an assistant to the clinical placement person to act as the person to go in between the agencies and the schools and trying to facilitate the process of trying to get the students in and not wearing out the agencies or the faculty who are trying to place them.

  The group will be meeting again on Thursday, April 28, 2011.

  Grids have been prepared at this point for at least ¾ of the hospitals, the process is moving forward.

  Hopes are that this will be in place this coming fall. Once money starts coming in the coordinator can be hired and a website will be established so there can be a common place for orientation.

  At this time the group is trying to develop common requirements for all facilities. The first step is to institute a website. This will result in more time for students in clinical than in orientations.

- **Continuing Ed classes for RN licensure, summer?**

  Due to the changes in RN competencies and licensure we are looking at having some Continuing Ed courses – this will not be available this summer but hopefully having something ready for this winter and having them approved by WSNA which takes approximately forty-five (45) days to get approval. These courses would be available for current students and practicing nurses in the community could come to.

  Suggestions for potential course offerings:
  - Cardiac Monitoring
  - Introduction to Intensive Care
- IV Therapy
- Managing Chronic Pain (in hospitals and clinics)
- High Utilizers
- Communication Strategies
- Cultural Communication Strategies

At this time there is no model established with the continuing education department which was housed in Lake Forest Park and was lost due to budget cuts. This is taking more time due to this happening.

Maybe also have a computer refresher course.

Have an instructor available for questions and information to have personal contact with faculty.

➢ **May 6th Nurses Night Out Event**

An event is planned and a program is established for Friday, May 6th. Invitations have been sent out and posters have been distributed. 3300 invitations have been sent out by the foundations office.

Students will MC the event. Dr. Jan Ellis will be talking about the continuing education requirement. LaRelle Catherman will be talking about global issues. Scholarship recipients will be announced.

**Community Updates**

➢ **Employment difficulties for new grads**

*Who is hiring?*

**Penny Gilliatt – Virginia Mason:**
- Has been hiring new grads primarily from their Nurse Tech program – goal is to have twenty (20) Nurse Tech’s in the facility all the time – there is ten (10) or so that will graduate in June and ten (10) or so that will graduate in December so that they will disburse out. Currently there is twelve (12) Nurse Tech’s – will be looking to hire eight (8) - ten (10) Nurse Tech’s after graduation in June. This decreases residency time – nurse tech’s go through a bit more additional training. This gives the ability to drop the traditional eight week training to four (4) weeks of residency training. Brought in as a Nurse Tech 1 – they interview for a Nurse Tech II position for interview experience.
- Penny will send a flyer with hiring information for this summer.

**Kathryn Ogden – Swedish Medical Center (SMC):**
- Hires once a year – students who have an NAC license.
- SMC is looking to increase its Residency Program.
- Opening up nine (9) units that are hire the extra over 3 times per year. They might move to a different unit from their hiring unit and their orientation salary in coming out of the Clinical Education budget.
• These hires are for the float pool one for Cherry Hill and one for First Hill. SMC is looking to increase nursing students hired who we can then qualify for the Nurse Tech Program.
• The residency program has increased to one full year.
• Discussion continues pertaining to consortiums – with much of discussion being inaudible and unable to know who is speaking.

Brenda Neumann – Swedish/Edmonds:
• Swedish /Edmonds is still working moderately independently from downtown Swedish.
• Meeting all day on Friday, April 29th to discuss the Residency Program – as of last summer there would be no residency program at Swedish/Edmonds.
• Swedish/Edmonds will be having a resident program – with re-focusing the process and it will be very unit specific.
• Hoping to build preceptor program.

Miscellaneous Announcements

UW/Bothell – Mary Baroni
Clinical Educators or anyone who might be interested in taking a class as a non-matriculated student this summer – offering two (2) electives on campus in the BSN program: one on the Ecology and Asthma Management, ________________ who used to be the president of the Washington State Lung Association (he is finishing up his PhD) will be teaching it. Beth Madison will be teaching a class on Migrant Healthcare she is very connected up in the Skagit Valley area. At the graduate level offering a hybrid course that will meet four (4) times on Curriculum Development from the educator or clinical educator faculty. (inaudible) Methods of Teaching and Learning. One non-education class on Healthcare Management.

More information in on the website.

Next Meeting
Next Nursing Advisory Committee Meeting will be held: Tuesday, October 25, 2011
Time: 11:30 a.m. – 1:00 p.m.
Shoreline Community College
Board Room

Adjournment
Meeting Adjourned at 1:15 p.m.

Minutes Respectfully Submitted by,

Sharon Lowenborg
Nursing Program Secretary
Shoreline Community College