Purchasing Advisory Committee
Minutes
Tuesday, February 16, 2010
4:15 - 6:15pm
Central Conference Room, 1000 Bldg.

Present:
Members:
Present:
Heather Rai, David Davis, Timothy Gates, George Sigler, Jan Hagestad, and Brent Frimodig

SCC Members:
Present:
Ken Larsen, David Cunningham, and Jerry Baker

Not Present:
Mike Morelli, Theresa Dodge, Ken Grover, Marty Manegold, Art Mendel, and Jill Larson

1. Introductions and Announcements:
Heather Rai, chair, called the meeting to order at 4:13 PM. She welcomed all in attendance and roll was taken.

Copies of the November 13, 2009, meeting were distributed.

2. Program Update:
Jerry Baker reported enrollments as follows:
Winter quarter 2010
• BUS 141, W1, Purchasing and Supply Chain Management 22
• BUS 142, W1, Sourcing and Supplier Development Cancelled
• BUS 142, N1, Sourcing and Supplier Development 10
• BUS 245, N1, eProcurement 25
  Total 57

3. DACUM update:
David Cunningham and Jerry will meet and discuss when and the process for hosting a DACUM during fall quarter 2010.

4. Service Learning:
Kaelyn Caldwell, SCC’s Service Learning Coordinator, briefed the committee about service learning objectives and her responsibilities. Kaelyn provide a link, http://servicelearning.shoreline.edu, where additional information can be viewed. Jerry will follow-up with Kaelyn to determine the feasibility of incorporating service learning objectives in specific classes.
5. **MCO’s and Program Planning:**
   Jerry presented three revised MCOs:
   - BUS 142, Sourcing and Supplier Management;
   - BUS 143, Materials Management; and
   - BUS 144, Logistics and Transportation
   for review. Several changes were suggested and Jerry will update the MCOs and present them to the Division Planning Committee prior to taking the three MCOs to the Curriculum Committee in April.
   - Jan Hagestad moved to approve and forward the modified revised MCO to the Division Planning Council and Curriculum Committee for approval. David Davis seconded the motion. After discussion, the motion was passed.
   - Jerry reported that the Curriculum Committee approved MCOs for BUS 141, Purchasing and Supply Chain Management and BUS 245, eProcurement.
   - David Cunningham suggest that the program description, program goals, career opportunities and potential positions listed for the AAAS Degree and Certificate of Proficiency in Purchasing and Supply chain Management be revised to reflect today’s program objectives and student strategies. Jerry will meet with David prior to the May 11 meeting to update the program planning guide’s content and provide a draft for the committee to review.

6. **Impact of the ISM’s CPSM program:**
   Brent discussed the meeting between him, Jerry and Ernest L. Hughes concerning the advisability of developing a CPSM Review class. The opportunity exists to create three - 3 credit online classes. Ernest Hughes indicated an interest in such an opportunity. A major issue delaying the process is limited knowledge of the market and demand for such classes.
   - Jerry will continue to collect information and evaluate the market.

7. **Demand for Positions:**
   The topic was delayed until the May meeting.

8. **PAC Membership:**
   Discussions to add two or three new members to the committee for calendar year 2010-2011 continued. Selection criteria discussed included employment in logistics, health care, or retail companies.
   - Jerry will solicit input from committee members and submit suggestion during the May meeting.

9. **Other topics of interest:**
   NIGP will host the 2012 National Forum in Seattle in August 2012.
10. **Future Meeting:**
   Tuesday May 11, 2010, 4:00 PM

11. **Online Availability of Minutes and agenda:**
    To find current meeting agenda and past meeting minutes go to
    [http://success.shoreline.edu/protech](http://success.shoreline.edu/protech)

12. **Adjournment:**
    Heather thanked all members for their valuable contributions and the meeting was
    adjourned at 4:45 PM.

**Submitted:**

**R. Jerry Baker**
April 5, 2010