Purchasing Advisory Committee
Minutes
May 11, 2010
4:00 – 6:00 PM
Central Conference Room, 1000 Bldg.

Present:
Members:

Present:
David Davis, Theresa Dodge, Ken Grover, Art Mendel, George Sigler, Jan Hagestad, and Brent Frimodig

SCC Members:
Present:
Ken Larsen, David Cunningham, and Jerry Baker

Not Present:
Mike Morelli, Heather Rai, Marty Manegold, Timothy Gates, and Jill Larson

1. Introductions and Announcements:
Dave Davis, Acting chair, called the meeting to order at 4:05 PM. He welcomed all in attendance and roll was taken.

The February 16, 2010, meeting minutes were distributed.

2. Program Update:
Jerry Baker reported enrollments as follows:

Winter quarter 2010
- BUS 141, W1, Purchasing and Supply Chain Management 23
- BUS 142, W1, Sourcing and Supplier Development 11
- BUS 143, N1, Materials Management 21
- BUS 244, N1, Logistics and Transportation 33
Total 88

3. DACUM update:
A 4-hour mini DACUM will be held in Early November 2010. Jerry will work with David Cunningham to host the event.

4. Service Learning:
Jerry reported that Kaelyn Caldwell, SCC’s Service Learning Coordinator, one year Vista contract will end June 2010, John Graham has been appointed to a one year contract and will replace Kaelyn.
Jerry indicated that he will work with John Graham to create a service learning component in BUS 143, Materials Management, and 144, Logistics.
5. **MCO’s and Program Planning:**
   Jerry reported that the curriculum committee approved the revised MCOs for:
   - BUS 142, Sourcing and Supplier Management;
   - BUS 143, Materials Management; and
   - BUS 144, Logistics and Transportation

   All six core purchasing and supply MCOs have been updated and are on the online system.

6. **Name change for Advisory Committee**
   Jerry asked the committee to consider recommending a name changing for the committees to the Supply Chain Management Advisory Committee or the Purchasing and Supply Chain Management Advisory Committee. The committee will discuss a possible name change at the September 28 meeting.

7. **CPSM Review Class Discussion:**
   Brent Frimodig reported on the recent CPSM review workshops sponsored by NAPM-WW. While attendance was not overwhelming, he feels there will be a growing demand for such classes.

   Jerry indicated that he is in the process of matching the leaning objectives defined in the CPSM test specifications to the MCO of our 6 core classes to determine how well the SCC program classes covers the CPSM requirements.

   Additional discussions will be held in September.

8. **Employment Trends:**
   A broad ranging discussion was held regarding employment trends, internships, tuitions assistance and job titles. See Attachment 1 a summary.

9. **PAC Membership:**
   The committee discussed new members. Art Mendel moved, seconded by Theresa Dodge to approve Adam Bogart, Boeing, Brent Frimodig, Puget Sound Energy to a three year term. It was announced that Marie Window will join the committee as one of the NAPM-WW representatives for a two year term. Jill Larsen is the other NAPM-WW representative.

   Jerry will contact Costco to identify an additional committee member.

10. **Other topics of interest:**
    Dave Cunningham invited the members to attend the June 4 DECA sponsored Golf outing.
11. **Future Meeting:**
   Tuesday September 28, 2010, 4:00 PM
   Tuesday February 8, 2011, 4:00 PM
   Tuesday May 10, 2011, 4:00 PM

12. **Online Availability of Minutes and agenda:**
    To find current meeting agenda and past meeting minutes go to
    [http://success.shoreline.edu/protech](http://success.shoreline.edu/protech)

13. **Adjournment:**
    Dave thanked all members for their valuable contributions and the meeting was
    adjourned at 5:32 PM.

**Submitted:**

**R. Jerry Baker**
June 15, 2010
Summary of discussions regarding employment trends, internships, tuitions assistance and job titles:

**Employment trends:**
- Work load increasing with fewer new hires.
- Not much opportunity for training.
- Job applicant needs to stress their ability to develop immediate ROI for employer.
- Need knowledge of how to write and manage contracts.
- Applicants do not know the company’s business or have the ability to do simple math.
- Competition for positions continues to expanding.
- Applicants need to ensure they match their skills with the company’s need
- Job descriptions are written to identify specific job requirements or skill the applicant must have.
- Applicants should go to the company’s web site to learn about the company’s products, organization and customers.
- Federal government is expanding its procurement work force.
- Job opportunities available with VISTA and other not-for-profit organizations.
- Applicants need to know how to using technology to achieve cost saving.
- Supply chain analysis a growing opportunity

**Internships:**
- Internship opportunities declining.
- Boeing’s focus is on 4 year college students.
- Interns must show how a company will value from their participation.
- Interns need to demonstrate the ability to reduce costs
- Interns need to look for people for students to shadow
- Focus on “What the student can do” for the organization.
- There may be opportunities with not-for-profit organizations.

**Tuition Assistance:**
- Many companies limiting or reducing tuition assistance

**Job titles:**
- Expanded use of Supply Chain Analyst title.