Present:
Members:

Heather Rai, David Davis, Mike Morelli, Theresa Dodge, Marty Manegold, George Sigler, Jan Hagestad, Jill Larson, and Brent Frimodig

SCC Members:

Present:
Ken Larsen and Jerry Baker

Not Present:
Ozden Byazit, Ken Grover, Timothy Gates, Berta Lloyd, Art Mendel, Reggie Moyer, and Marcia Liaw

1. Introductions and Announcements:
   - Heather Rai, chair, called the meeting to order at 4:12 PM. She welcomed all in attendance and roll was taken.
   - Copies of the October 14, 2008, PAC meeting were distributed.

2. Introduction of New Members
   - Jill Larson, NAPM-WW vice president-elect was introduced as an incoming member. Her two year term will start fall quarter 2009.
   - Brent F. Frimodig, the 2009-2010 NAPM-WW presidents will serve a two year term, starting fall quarter 2009.

3. Program Update:
   Jerry Baker reported purchasing course enrollments as follows:
   - Winter quarter 2009
     - BA 141, W1, Purchasing and Supply Chain Management 17
     - BA 142, W1, Sourcing and Supplier Development cancelled
     - BA 142, N1, Sourcing and Supplier Development 12
     - BA 245, N1, eProcurement 10
   - Spring quarter, 2009
     - BA 141, W1, Purchasing and Supply Chain Management 25
     - BA 142, W1, Sourcing and Supplier Development 7
     - BA 143, N1, Materials Management 17
     - BA 144, N1, Logistics and Transportation 23

4. DACUM update:
Jerry reported that he had emailed Tony Costa about rescheduling the DACUM planned for February, 2009, to the 2009-2010 academic year. Jerry will provide a specific date at the October meeting.

DACUM membership was discussed and will include 4 to 5 individuals from Industry, government, service, or education; 2 to 3 members from the advisory committee; and 1 or 2 individuals who have participated in past DACUMs will be invited to participate.

5. **Program Planning:**
   - Jerry suggested the advisory committee approve changes to the AAAS Purchasing and Supply Chain Management degree requirements in an attempt to reduce the number of credits required from 94 to 90 credits.
   - Jerry also reported that the college recently changed the AA-DTA (direct transfer) degree requirement from 95 to 90 credits.
   - Dave Davis moved to eliminating the 3 credit PE requirement and to also substitute the 3 credit, Multiculturalism in the Workplace, BUS 103 for the 5 credit, Introduction to Multicultural Studies, IASTU 105. The motion was seconded by Theresa Dodge and approved.
   - Elective credits will be adjusted to complete the needed 90 credits. It was also suggested that logistics and transportation, BUS 144, could be expanded from 3 to 4 credits after sustainability concepts are added to the class. (see item 6, below)

6. **Sustainability:**
   - The committee discussed sustainability/green issues and attachment 1, is a recap of key topics discussed.
   - Jerry will develop sustainable learning outcomes and suggest inclusion in BUS 141, 143 and/or 144 MCOs.

7. **Impact of the ISM CPSM program:**
   - The committee members continued its discussion and evaluation of the need to offer a CPSM review classes. Discussions focused on potential enrollment issues, learning outcomes, and defining instructor qualifications.
   - Jerry will meet with Bert Frimodig and others to collect addition information about demand for such a class and determine the criteria for qualified instruction. Additional information will be obtained and reported back to the committee in February 17, 2010.

8. **Other topics of interest:**
   - Dave discussed the NIGP/NASPO new certification process and requirements.
   - The members discussed the effectiveness of using Monster.com as a source to locate open positions.

9. **Future Meeting:**
   - Tuesday, October 13, 2009, 4:00 PM
10. **Online Availability of Minutes and agenda:**  
To find current meeting agenda and past meeting minutes go to [http://success.shoreline.edu/protech](http://success.shoreline.edu/protech)

11. **Adjournment:**  
Heather thanked all members for their valuable contributions and the meeting was adjourned at 5:28 PM.

**Submitted:**

**R. Jerry Baker**  
June 18, 2009

Attachment: List of sustainable/green topics current employed by NW companies
Sustainable/green topics current employed by NW companies

1. Use committee to review procurement finding.
2. Uses a three tier process:
   a. Production – wind and solar
   b. Consumption – advise customers
   c. Operations – increases awareness
3. Use consultant to effect change.
4. Use biodiesel.
5. Use less toxic paints.
6. Improve highway design to reduce carbon footprint.
7. Lighting and printing recycling.
8. Pay premiums to suppliers for expanding their fair trade and “green” efforts.
10. Reviewing packaging requirements.
11. Focus on fleet care and maintenance.
12. Testing and improving consumer products to reduce energy use.
13. Use AIA certifications.
14. Mock up green store developed.
15. Most reported limited budgets slowed the process to achieve sustainable goals.