Purchasing Advisory Committee
Minutes
October 13, 2009
4:00 – 6:00 pm
Central Conference Room, 1000 Bldg.

Present:
Members: Heather Rai, David Davis, Ken Grover, Timothy Gates, Marty Manegold, Art Mendel, Jan Hagestad, and Brent Frimodig
SCC Members: Ken Larsen, Tony Costa and Jerry Baker
Not Present:
Mike Morelli, Theresa Dodge, George Sigler, Jill Larson and Barbara Loney

1. **Introductions and Announcements:**
   - Heather Rai, chair, called the meeting to order at 4:02 PM. She welcomed all in attendance and roll was taken.
   - Copies of the May 12, 2009, PAC meeting were distributed.

2. **Program Update:**
   Jerry Baker reported purchasing course enrollments as follows:
   - Fall quarter 2009
     - BUS 141, W1, Purchasing and Supply Chain Management 20
     - BUS 142, W1, Sourcing and Supplier Development 10
     - BUS 141, N1, Purchasing and Supply Chain Management 20
     - BUS 203, N1, Contract Management 27
     - Total 77

3. **DACUM update:**
   - Tony Costa explained the changes in division leadership and until the new Dean is selected, he is unable to commit to a date to hold the DACUM.
   - We will revisit the topic at the February meeting.

4. **Program Planning:**
   - Jerry presented a revised MCO for BUS 141, Purchasing and Supply Chain Management, for review. Several changes were suggested.
     - Marty Manegold moved to approve and forward the modified revised MCO to the Division Planning Council and Curriculum Committee for approval. Jan Hagestad seconded the motion and after discussion, the motion was passed.
   - Jerry presented a revised MCO for BUS 245, eProcurement, for review. Changes were suggested.
Dave Davis moved to forward the modified revised MCO to the Division Planning Council and Curriculum Committee for approval. Brent Frimodig seconded the motion and the motion was passed.

- Jerry presented a revised Program Guide for the AAAS Degree in Purchasing and Supply Chain Management.
  - Ken Grover moved to approve the revised guide and forward it to the Division Planning Council and Curriculum Committee for approval. Dave Davis seconded the motion. After discussion the motion passed.

- Jerry will present revised MCO’s for BUS 142, 143 and 144 at the February meeting, completing the MCO update project.

5. **Impact of the ISM’s CPSM program:**
   - The committee continued its discussion and evaluation of the CPSM certification program and discussed objectives for such a review class, instructor credentials, and scheduling options.
   - Jerry indicated that demand information for such a class would be helpful and Brent offered to share survey information that NAPM-WW obtained from its membership.
   - Jerry and Brent will try to get additional information and report back in February.

6. **Supply in Demand: your career in Supply Management:**
   - Jerry distributed copies of the Supply in Demand, a supplement to Inside Supply Management magazine to the committee members.
   - The publication list all the college and universities that offer purchasing and supply courses.
   - The publication does not identify those colleges that offer online degrees and Jerry offered to contact ISM to see if they can include such information in future issues.

7. **PAC Membership:**
   - The committee discussed adding two or three new members to the committee in May. Selection criteria discussed included employment in Logistics, Health Care, or Retail companies. Specific recommendations will be finalized in February.

8. **Other topics of interest:**
   - Dave discussed the NIGP/NASPO new certification process (both CPPB and CPPO) and new requirements being considered.

   - NIGP will host the 2012 National Forum in Seattle in August 2012.

   - In-service training options were discussed and Jerry will invite Kaelyn Caldwell to the February meeting to discuss the process.
9. **Future Meeting:**
   - Tuesday, February 16, 2010, 4:00 PM
   - Tuesday May 11, 2010, 4:00 PM

10. **Online Availability of Minutes and agenda:**
    To find current meeting agenda and past meeting minutes go to
    [http://success.shoreline.edu/protech](http://success.shoreline.edu/protech)

11. **Adjournment:**
    Heather thanked all members for their valuable contributions and the meeting was adjourned at 5:21 PM.

**Submitted:**

**R. Jerry Baker**
November 11, 2009