Shoreline Community College  
Purchasing Advisory Committee  
Minutes for meeting October 14, 2008

Present:  
Members:  
  Present:  
  Heather Rai, David Davis, Mike Morelli, Theresa Dodge, Ken Grover, Marty Manegold, George Sigler, Timothy Gates, Brent Frimodig, and Reggie Moyer

SCC Members:  
  Present:  
  Ken Larsen, Berta Lloyd and Jerry Baker

Not Present:  
  Ozden Byazit, Jan Hagestad, Art Mendel, and Marcia Liaw

1. Introductions and Announcements:  
   • Heather Rai, chair, called the meeting to order at 4:02 PM. She welcomed all in attendance and roll was taken.  
   • Copies of the May 13, 2008, PAC meeting were distributed.

2. Introduction of New Members  
   • Brent Frimodig and Reggie Moyer were introduced and welcomed as new members.

3. Program Update:  
   Jerry Baker reported fall quarter 2008 purchasing course enrollments as follows:  
   i. BA 141, W1, Purchasing and supply chain Mgt. 23  
   ii. BA 142, W1, Sourcing and Supplier Development 11  
   iii. BA 141, N1, Sourcing and Supplier Development 23  
   iv. BA 203, N1, Materials Management 14

4. DACUM update:  
   • Jerry reported that he had talked to Tony Costa about the DACUM and it has been re-scheduled to December 4, 2008. The DACUM will start at 11:30 AM and end at 4:30 PM.  
   • A list of individuals to participate in the DACUM was distributed and discussed.  
   • The committee discussed current issues, including layoffs, green and sustainability programs, and a growing interest in social responsibility topics.

5. Outreach program to NW employers:  
   • The committee continued its prior discussions about how Shoreline could best establish an outreach process to communicate SCC’s purchasing and supply chain program with the business and government community.  
   • Jerry indicated he uses a large email list (developed when individuals ask him about purchasing/supply chain education) to communicate directly with
current, potential and former students about SCC classes. A select list of prominent managers and directors who have indicated an interest are also included in the communications.

- Jerry also described his relationship with occupational counselors and he will increase his communications with outplacement and employment services

6. **Impact of the ISM CPSM program:**
   - The committee members continued its discussion and evaluation concerning the need to offer three (3) CPSM review class, one for each individual examination modules.
   - Jerry and Brent will meet with Nancy Sisson (Nancy has attended several ISM training sessions) to obtain additional information about the program and report back to the committee in February, 2009.

7. **Other topics of interest:**
   - Dave discussed the NIGP/NASPO new certification process and requirements.
   - The members discussed the effectiveness of Monster.com as a source to locate open positions.

8. **Future Meeting:**
   - Tuesday, February 10, 2009, 4:00 PM
   - Tuesday May 12, 2009, 4:00 PM

9. **Online Availability of Minutes and agenda:**
    To find current meeting agenda and past meeting minutes go to [http://success.shoreline.edu/protech](http://success.shoreline.edu/protech)

10. **Adjournment:**
    Heather thanked all members for their valuable contributions and the meeting was adjourned at 5:18 PM.

**Submitted:**

R. Jerry Baker  
November 13, 2008