Purchasing Advisory Committee
Minutes
Tuesday, November 2, 2010
4:00 – 6:00 PM
Central Conference Room, 1000 Bldg.

Present:
Members:
Present:
Heather Rai, David Davis, Theresa Dodge, Ken Grover, Art Mendel, George Sigler, Jan Hagestad, and Timothy Gates

SCC Members:
Present:
Gillian Lewis, David Cunningham, and Jerry Baker

Not Present:
Mike Morelli, Marty Manegold, Marie Windrow, Adam Bogart, Brent Frimodig, and Jill Larson

1. Introductions and Announcements:
Heather Rai, Chair, called the meeting to order at 4:05 PM. She welcomed all in attendance and roll was taken.

The May 11, 2010, meeting minutes were distributed and David Cunningham led an item by item discussion of the exhibit 1 comments concerning the committee’s earlier discussions about NW employment trends.

The committee membership suggested that a representative from a local search company be invited to join the committee. Jerry will make appropriate recommendations at the next meeting.

2. Program Update:
Jerry Baker reported enrollments as follows:

Winter quarter 2010
- BUS 141, W1, Purchasing and Supply Chain Management 6
- BUS 142, W1, Sourcing and Supplier Development 4
- BUS 141, N1, Purchasing and Supply Chain Management 18
- BUS 205, N1, Contract Management 18
  Total 46

3. DACUM update:
David Cunningham announced that A DACUM will be held from 11:00 AM until 5 PM, February 22, 2011. Jerry will assist David Cunningham and Tony Costa to host the event.

4. Service Learning:
Jerry stated that he will continue to work with John Graham and the Service Learning staff to define and create a service learning component in Materials Management, BUS 143.
5. **Name change for Advisory Committee**
   The committee briefly discuss a committee name change and decided to table future discussions until the May 10, 2011, meeting. This will allow the committee to review the results of the February 22\textsuperscript{nd} DACUM, before deciding on any name change.

6. **CPSM Review Class Discussion:**
   Since Brent Frimodig was unable to attend the meeting, Jerry asked that the topic be tabled until the May 10, 2011 meeting. Jerry also expressed concerns about being able to sustain sufficient student participation.

   Jerry reported that he is creating a cross reference between the CPSM examination specification and Shorelines core courses content. The cross reference will be available for potential CPSM examination candidates to prepare for the examinations by taking SCC courses.

7. **Other topics of interest:**
   The February 8 meeting was cancelled.

8. **Future Meeting:**
   Tuesday May 10, 2011, 4:00 PM

9. **Online Availability of Minutes and agenda:**
   To find current meeting agenda and past meeting minutes go to
   [http://success.shoreline.edu/protech](http://success.shoreline.edu/protech)

10. **Adjournment:**
    Heather thanked all members for their valuable contributions and the meeting was adjourned at 5:22 PM.

**Submitted:**

R. Jerry Baker
December 1, 2010