ADVISORY MINUTES FOR T-TEN PROGRAM

OCTOBER 23, 2008

ATTENDEES

Matt Spitzer       Shoreline Community College
Terry McCoy        Burien Toyota
Russ McDuffie      Toyota of Lake City
Greg Condon       Toyota of Lake City
Andrew Passage    Toyota Motor Sales
Ron Olson          Puget Sound Auto Dealers, AYES
Bob Gardner       Rodland Toyota
John Knisley      Wilson Toyota
Brad Springer      Wilson Toyota
Dave Nelson        Toyota Motor Sales, Portland Region
Randy Jager       Foothills Toyota
Vic Rasmussen     Toyota of Tacoma
Steven Thompson   Toyota of Bellevue
Kevin Nelson      Toyota of Bellevue
Scott Markley     Magic Toyota
Chris Crumby      Toyota Motor Sales, Portland Region
Dave Bora         Toyota Motor Sales, Portland Region

9:10    Meeting is called to order

Instructor Matt Spitzer introduced the Toyota and Shoreline representatives to the Service Managers present.

Matt Spitzer gave a building update due to Ken Fritts, Toyota Motor Sales, being absent. The building permits are expected to be approved within a few weeks, the job will then go out to bid and ground breaking is expected sometime in March 2009.

Matt Spitzer gave the program update:

Thanks to Toyota Motor Sales for providing so many new vehicles, Shoreline has received this quarter alone 1 each RAV 4; 1 each 4runner; 2 each Land Cruisers and 2 each Lexus vehicles. This amazing support has allowed the entry level training to be focused on the latest technology. The average vehicle age of the Shoreline fleet is 3 years.

Shoreline has submitted for the 2008 T-TEN Recognition Award, which has been won by Shoreline for the last 2 years. Matt explained that we are borderline to win again this year based on just barely meeting graduate expectations and not exceeding expectations.

Vic Rasmussen asked how the graduate target is set. Andrew Passage explained that the number is set by using 80% of the possible graduates for the year; the number is set in the Fall.

The T-Ten program just received their fourth Techstream (scantool) for the program, which is really allowing the students to leverage their learning.
The Toyota course 901 (TIS and Techstream) is not going to be earned through T-TEN as a national program. Matt asked if possibly the Portland region would be willing to award credit to his students that complete the program because they receive way more training in the subject area than just the one day 901 class offers. Ken Fritts has told Matt that at this point 901 might be phased out and this becomes a non issue.

Matt reported that Pete Calkins is no longer the Director for the Automotive Department and that the College will be posting a listing for Interim position soon and a permanent position to be filled by the July 1 date for the new contract year.

The group discussed enrollment. T-TEN Enrollment is down (see attached spreadsheet) due to 6 students leaving the program in the previous year. One student left to pursue his AA transfer degree, 2 students felt the program was over their head and remain at the respective dealers in lube positions and 3 students were fired from the dealer and have not been able to find other dealers to sponsor them. The group agreed that there is still a high demand for the program and that this setback (although it will affect next years graduate numbers) is due to higher standards and do not want to back down entrance standards. Matt will continue to actively recruit and encouraged Service Managers to make real and tangible relationships with local High School programs to vet out good candidates.

Shoreline Community College will be hosting the Puget Sound Regional Skills USA Automotive Service and Maintenance competitions this winter and the school is looking for volunteers to help judge and run the competition, Matt told everyone it would be a great time to recruit possible employees for their stores too. Kevin Nelson, Scott Markley, Vic Rasmussen, Randy Jager, Bob Gardner, and Russ McDuffie all agreed that Matt could call them closer to the competition to look for assistance.

Matt and Andrew Passage presented information on the benefits of the Professional Certificate program. This year’s program will start on January 10 and run through the beginning of May. There are already 4 participants and will take up to 10.

The previous Minutes were amended to correct the spelling of a few names and then approved.

Meeting adjourned 11:15 am.