TEN Advisory Minutes for December 6, 2007

Meeting was called to order at 11:20 am

Andrew Passage, T-TEN Area Manager from Toyota Motor Sales (TMS) announced that Shoreline Community College T-TEN program has won the 2007 T-TEN Recognition Award which is awarded to the top five performing T-TEN programs out of 53 nationally. Shoreline is the only program west of the Rockies to win the award. Toyota will be presenting Shoreline with a Recognition Event of the school’s choice.

Don Schultz, Director of Education for Puget Sound Auto Dealers, gave an update on the building expansion progress. Construction should start this spring. Don is also writing another Capitol Budget Request to complete the storage areas, several classrooms, and to provide funding for new countertops, vehicle lifts and other items that will help the PATC (Professional Automotive Training Center) more closely resemble a modern dealership. These improvements will be phased in after the initial construction is complete.

Matt Spitzer, T-TEN Instructor Shoreline Community College, gave the program update. Fall Quarter and Winter Quarter will cover Toyota’s basic electrical class 623 and Engine Repair.

Enrollment is being capped at 14 students per quarter; this allows for best quality instruction, student access to resources and vehicle access. There currently are no openings until Fall Quarter 2008.

Three students from the previous two-year degree program and four students from the Professional Certificate program have not completed their two ASE requirements and will not receive Toyota certification until they have passed at least two ASE’s. Toyota has been using Shoreline as a partner in the Kaizen process of the TPORT (Toyota Professional Portfolio) internship evaluation process. The end result is that the process will not change from what people have seen, but the materials will be new.

The Professional Certificate program will be offered on 16 Saturdays starting on January 12. There will be a need to have ten students in the program with a limit of 12. Matt Spitzer will send out an e-mail reminder with the registration and payment information.

Matt Spitzer reported that a two-year certificate will not be an option for our program because of the credit requirements. The state says that anything over 89 credits must be a degree program and with 8 nine-credit classes that would leave only 17 credits for general education requirements and co-op. Spitzer said we will have to now require the two-year degree in order to collect your Toyota or Lexus certification. A motion was delayed until the spring meeting. Spitzer will discuss this as he makes his co-op visits for the next two quarters.
Matt Spitzer started a discussion about making the program even better by improving in two areas:
The first improvement is in recruiting. Have the student work at your dealership for at least six months prior to entering the program. The reason most students are not succeeding has to do with employment behavior issues, not technical ability. The best students in the past two years have been primarily straight out of high school automotive programs, but they are also recommended by the Instructors from those programs. Matt Spitzer offered to go with the Service Managers to the local high schools and help recruit from the Advanced Auto Programs. If a student comes to the T-TEN program, then the school will receive a vehicle from T-TEN in the dealer’s name.

Next meeting date was not set, Matt will work with Randy Jager to set the date in late May or early June, but before the end of the spring quarter as per WAC (Washington Administrative Code) requirements.

A motion was made by Randy Jager to approve the minutes from the previous meeting on June 7, 2007. The motion had a second, no discussion, and a unanimous vote to approve.

The meeting was adjourned at 12:14 p.m.

Matt Spitzer